



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

1407 Highway 395  
Gardnerville, Nevada 89410  
775-782-7134 FAX: 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Tom Cook, Chairman  
Mike Phillips, Vice Chairman  
Robin Bernhard, Board Member  
Paul Lindsay, Board Member  
Jerry Smith, Board Member

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Tuesday, April 6, 2010

4:30 p.m.

Gardnerville Town Hall

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### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [gardnerville-nv.gov](http://gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE – Tom Cook**

#### APPROVAL OF AGENDA

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**APPROVAL OF PREVIOUS MINUTES: March 2, 2010**

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### CONSENT CALENDAR

Items appearing on the Consent Calendar are items that may be adopted with one motion and without public comment. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

#### **Motion to approve the Consent Calendar**

- 1. Correspondence.**
- 2. Health and Sanitation Department Monthly Report.**
- 3. Approve March 2010 claims.**
- 4. Approve budget transfers.**
- 5. Recommend approval of an Outdoor Festival Entertainment Event for Big Mama's Show & Shine Car Show scheduled for May 8, 2010 at Lampe Park on Waterloo Lane, Gardnerville, Nevada.**
- 6. Recommend approval of an Outdoor Festival Entertainment Event for Carson Valley Days scheduled for June 7 through 13, 2010 in Minden and Gardnerville, Nevada.**
- 7. Recommend approval of an Outdoor Festival Entertainment Event for Douglas County Historical Society scheduled for August 7, 2010.**
- 8. Reappoint Margaret Pross to the Main Street Gardnerville Program Board of Directors for an additional term.**

#### **ADMINISTRATIVE AGENDA**

*(Any agenda items pulled from the Consent Calendar will be heard at this point)*

- 1. Discussion and possible action on Proclamation 2010P-01 recognizing April 16, 2010 as Arbor Day (approx 5 minutes).**
- 2. Discussion and possible action to approve, deny, continue, or approve with modifications, a minor design review, APN1220-04-501-016, 1325 Highway 395 N, Gardnerville, Burger King, applicant (approx 10 minutes).**
- 3. Discussion and possible action on budget development for Fiscal Year 2011 a review of the Tentative Revenue Estimates for next year, and other matters properly related thereto. (approx 30 minutes).**
- 4. Discussion and possible action on a public hearing to adopt the Tentative Budget for Fiscal Year 2010-2011 (approx 15 minutes).**
- 5. Discussion and possible action on reclassification for Administrative Assistant and Engineer/Town Manager (15 minutes).**

#### **Adjourn to closed session**

- 6. Closed session in accordance with NRS 241.015 to receive information from Town Counsel regarding potential or existing litigation involving a matter over which the Town Board has supervision, control, jurisdiction, or advisory power (approx 15 minutes).**

#### **Reconvene in open session**

- 7. Discussion and possible action on direction to staff based on the information discussed during closed session (approx 5 minutes).**
- 8. Discussion and possible action on the Town Attorney's Monthly Report of activities for March 2010 (approx 5 minutes).**

- 9. Discussion and possible action on the Town Maintenance Supervisor's Monthly Report of activities for March 2010 (approx 5 minutes).**
- 10. Discussion and possible action on the Main Street Program Manager's Monthly Report of activities for March 2010 (approx 5 minutes).**
- 11. Discussion and possible action on the Acting Town Manager/ Engineer's Report of activities for March 2010 (approx 5 minutes).**

**Nevada League of Cities Quarterly Board Meeting will be held at the Hyatt, next to the Reno Airport  
April 9, 2010 – 12:00 p.m.**

**Next Regular Town Board Meeting-May 4, 2010**