



## GARDNERVILLE TOWN BOARD

1407 Highway 395  
Gardnerville, Nevada 89410  
775-782-7134 FAX: 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

### Meeting Agenda

Tom Cook, Chairman  
Mike Phillips, Vice Chairman  
Robin Bernhard, Board Member  
Paul Lindsay, Board Member  
Jerry Smith, Board Member

---

Tuesday, September 7, 2010

4:30 p.m.

Gardnerville Town Hall

---

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Tom Dallaire**

#### APPROVAL OF AGENDA

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**APPROVAL OF PREVIOUS MINUTES: August 4, 2010**

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### CONSENT CALENDAR

Items appearing on the Consent Calendar are items that may be adopted with one motion and without public comment. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

**Motion to approve the Consent Calendar**

#### 1. Correspondence

2. Health and Sanitation Department Monthly Report
3. Approve August 2010 claims
4. Recommend approval of the Douglas County Outdoor Festival Event Application for Carson Valley Chamber of Commerce 15<sup>th</sup> Annual Parade of Lights.
5. Approve Town application for Carson Valley Chamber of Commerce 15th Annual Parade of Lights.
6. Approve Town application for September 11, 2010 Suicide Prevention Walk at Heritage Park, 7:30 -11:30 a.m.
7. Approve Town application for September 11, 2010 Douglas County Retired Sheriff's Deputies Barbecue in Heritage Park at 12:00-4:00 p.m.
8. Approve Town application for September 8, 2010 Main Street Gardnerville's Flower Sponsor Appreciation Party in Heritage Park 5:30 - 7:00 p.m.
9. Approval of a Town application for September 19, 2010 - Austin's House Poker Run from 9:00 a.m. - 5:00 p.m.
10. Approval of a Town application for September 9, 2010 Guild Mortgage Customer Appreciation Party at Heritage Park, 2:00 - 10:00 p.m.

**Motion to approve consent calendar.**

*End of Consent Calendar*

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

11. Discussion and possible action on the Main Street Program Manager's Monthly Report of activities for August 2010 (approx 15 minutes).
  - a. Special events petty cash line item for \$500 in the Admin fund for Main Street Gardnerville to be taken out on an as-needed basis.
  - b. Budget augmentation as previously approved during the Main Street Gardnerville Board Meeting.
12. Discussion of Nevada League of Cities Conference held in Reno, Nevada, presentation by Tom Cook and Tom Dallaire (approx 10 minutes).
13. Discussion and possible action to support Douglas County Resolution 2010R-055 establishing an advisory question for the general election ballot regarding the consent of the governing body of the local government be required before the State Legislature can act to decrease revenues or reserves collected by, distributed to, or held by the local government, or impose fees on or mandate new or different services be performed by the local government; establishing the explanation for the ballot question (approx 5 minutes).
14. Approve Resolution No. 2010R-076 augmenting the Town of Gardnerville's 2010-2011 Fiscal Year Budget. (approx 5 minutes).
15. Discussion and possible action to approve, deny, or approve with conditions, the first amendment to the Memorandum of Understanding for the Hellwinkel Property (approx 10 minutes).
16. Discussion and possible action to approve, deny, or approve with conditions, RO Anderson Engineering proposal for survey work to be performed, Boundary line adjustment, Topo work at connection elements, for the Hellwinkel property, and prepare maps and documents for the Master Plan and Zoning Map amendments application to Douglas County. (10 minutes)
17. Discussion and possible action to approve, deny, or approve with conditions, the setting of a power meter and water meter for the Gilman Pond perimeter landscaping located on town property off Gilman Lane (South side) & Chichester Drive (South Side) (approx 10 minutes).
18. Discussion and possible action on acceptance of a \$750 grant from Natural Resources Conservation Service completing the 2006 contract for Wildlife Habitat Incentives Program Contract (approx 5 minutes)
19. Discussion and possible action on a rate increase for the Gardnerville Health & Sanitation Department approx 20 minutes).

20. Discussion and possible action to approve, deny, or approve with conditions, Town of Minden letter indicating support of Douglas County's application to obtain Tiger II grant funding for the US department of Transportation, for the following one or more of the following roads:
- Muller Parkway extension between Toler Lane and the end of the section east of Winhaven.
  - East Valley Road, Johnson Lane to end of the existing improved road North of Buckeye Road.
  - East Ranchos Connection, Highway 395 to Long Valley Road.
21. Discussion and possible action on the Town Attorney's Monthly Report of activities for August 2010 (approx 5 minutes).
22. Discussion and possible action on the Town Maintenance Supervisor's Monthly Report of activities for August 2010 (approx 5 minutes).
23. Discussion and possible action on the Town Manager's/ Engineer's Monthly Report of activities for August 2010 (approx 10 minutes).

**This Month's activities**

- September 08, 2010 - Main Street Gardnerville's Flower Sponsor Appreciation Party  
September 11, 2010 - Suicide Prevention Walk  
September 16, 2010 - Thirsty Third Thursday  
September 19, 2010 - Austin's House Poker Run – Heritage Park  
September 26, 2010 - Oktoberfest – Heritage Park

**Next Regular Town Board Meeting – October 5, 2010**

**Adjourn**