



## GARDNERVILLE TOWN BOARD

1407 Highway 395  
Gardnerville, Nevada 89410  
775-782-7134 FAX: 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

### Meeting Agenda

Mike Philips, Chairman  
Robin Bernhard, Vice Chairman  
Paul Lindsay, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

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Tuesday, December 6, 2011

4:30 p.m.

Gardnerville Town Hall

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### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration, and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Robin Bernhard**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment before Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES: November 1, 2011, with public comment before Board action.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.



**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion after Board discussion and **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. Correspondence
2. Health and Sanitation Department Monthly Report
3. Approve November 2011 claims
4. Approve Budget Transfers
5. Approve Health and Sanitation Department write-offs
6. Approve Neighborhood Watch signs purchased by residents of Chichester Estates to be installed at 1315 Chichester Drive and 1342 Chichester Drive.

*End of Consent Calendar*

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

7. **Not for Possible Action.** Presentation of employee service awards (approx 5 minutes).
8. **For Possible Action.** Discussion on a STOP sign at the corner of Chichester and Winwood requested by residents of Chichester Estates, and/or installation of the "Neighborhood Watch" signs to be installed within Chichester Estates at the participation boundaries, with public comment prior to Board action. (approx 10 minutes).
9. **For Possible Action.** Discussion on Application for the Ranch at Gardnerville 1, LLC., an amendment to the Final Subdivision Map (PD 04-008); modifying parcel boundaries as a result of changes to the road improvements and re-designing of alley ways to the streets; including modifications to various utility easements. Property is located south of Zerolene Road and East of U.S. Highway 395, in the Minden-Gardnerville community plan area. (APN's: 1320-33-210-002-031 & 1320-33-210-033), with public comment prior to Board action. (approx 20 minutes).
10. **For Possible Action.** Approve the urban forestry annual work plan update, with public comment prior to Board action. (approx 5 minutes).
11. **For Possible Action.** Discussion and possible action to approve, approve with conditions or deny a monetary donation to the Carson Valley Museum and Cultural Center to help with reroofing the building, with public comment prior to Board action. (approx 5 minutes).
12. **Not for Possible Action.** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2011. (approx 15 minutes)
13. **Not for Possible Action.** Discussion on the Town Attorney's Monthly Report of activities for November 2011. (approx 10 minutes)
14. **Not for Possible Action.** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2011. (approx 15 minutes)
15. **For Possible Action.**
  - 1) Election of Gardnerville Town Board Chairman, with public comment prior to Board action.
  - 2) Election of Gardnerville Town Board Vice-Chairman for the 2012 calendar year, with public comment prior to Board action. (approx 10 minutes).

***Adjourn***

**Events Calendar:**

**Next Regular Town Board Meeting – January 3, 2011**