



**GARDNERVILLE TOWN BOARD  
Special Meeting Minutes**

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Mike Philips, Chairman  
Robin Bernhard, Vice Chairman  
Paul Lindsay, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

**Tuesday, November 15, 2011**

**12:00 p.m.**

**Gardnerville Town Hall**

 **The meeting was called to order at 12:00 p.m. and Determination of a Quorum was made.**

 **Tom Dallaire led the Pledge of Allegiance**

**PRESENT:**

**Mike Philips, Chairman  
Robin Bernhard, Vice-Chairman  
Paul Lindsay  
Ken Miller  
Linda Slater**

**Tom Dallaire, Town Manager  
Carol Louthan, Office Manager Sr.**

**APPROVAL OF AGENDA**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

 **Motion Slater/Miller to approve the agenda. Motion carried.**


**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

 **No public comment.**

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

-  **FOR POSSIBLE ACTION Discussion to award, award with modifications, continue or deny the 2011 Sidewalk Rehabilitation Project, Project #2011-03, with public comment prior to Board Action.**

Mr. Dallaire reported they had eight people pick up plans and four people actually submitted a bid. We were estimating between 75,000 and 180,000. The bids came in pretty low. To answer Mrs. Slater's question, V & C has a statement of bidder experience and financial qualifications. They just finished a Cal Trans job in November 2011. Qualcon, Robb Fellows, Tim Russell are references. They have done work for the Town in the past. It was a father and son business. He will look it up and see the status of the business.

Mrs. Slater wants to make sure they are able to complete the job and there won't be any harm that comes back to the Town.

Mr. Dallaire is hiring Gary Hopper, who did the testing on the trails, to keep track of the compaction at all the locations and cylinder testing on the concrete trucks to make sure it meets the 4,000 psi in the contract. They have a lot of concrete replacement that has been damaged, some by trees and others cosmetic improvements. There are three areas the work will be performed. He went over the different sites and what will be done. We have a spreadsheet that we have split out to each individual project so we can bill the owners separately on the ones that have a shared cost. He met with Ms. Maple, who owns the one building in the Douglas & Bonanza apartment complex. She is having homeowner association issues. They will need to work that out. He will intervene and make sure the homeowner's association knows this is a requirement for public safety and they need to get the ramp fixed.

Mr. Miller wanted to make sure the pavers are on the front walk of the Lutheran Church would not be touched,

Mr. Dallaire will make sure they are not touched. There is some deterioration in the apron by the apartments. The handicap ramp and the tree removal the homeowners' association will need to pay for. Douglas County is paying for the Waterloo and Elges sidewalk crossing. Apollo there is another tree that needs to be removed. The owner was glad to know about the problem. She was never been informed from the homeowners' association. Toler Lane is the one with the tree lifted. They need to get the stump and roots removed. He explained the Additive Alternates to the Board for clarification. You have the bid summary in the packet. V & C is the low bidder. We met with the concrete individual and he seemed to be very knowledgeable.

Mrs. Slater asked if there was protection built in, if there is a problem with the cement and it ends up cracking that it gets replaced. Is that usually written into the contract?

Mr. Dallaire advised it is. The standard is a year warranty on the work. We will be doing the testing. We did have a couple of addendums for clarification. There is still some storm drain work that needs to be done. Working on NDOT, trying to get those valley gutters and slot drains clean. They received a couple of prices for videoing the condition of the rest of the storm drain pipes.



**Motion Lindsay/Miller to award 2011 Sidewalk Rehabilitation Project to V & C Construction in the amount of \$74,780.46, authorize the chairman or his designee to execute the contract documents and authorize the town manager to approve change orders, if needed, up to 10 percent of the approved contract.**

No public comment.

**Upon call for the vote, motion carried.**

Mrs. Slater asked Mr. Dallaire to check on the contractor.

Mr. Dallaire will change the name on the contract to Robin Bernhard for signature. They received the title report back today for Hellwinkel. He sent a little more of a stern email to Q1 State Lands. They are having a meeting about this and other projects on Thursday. He will meet with them after that meeting at 3:00 p.m. Thursday to talk to them.



**Motion Bernhard/Slater to adjourn the meeting at 12:32p.m. Motion carried.**

Respectfully Submitted,

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Michael W. Philips, Sr.  
Chairman

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Tom Dallaire  
Clerk to the Board