



Heritage, Community, Prosperity

### Town Board Members

Tom Cook, Chairman  
Mike Philips, Vice-Chairman  
Paul Lindsay, Member  
Robin Bernhard, Member  
Jerry Smith, Member

Tom Dallaire, Town Manager

### **Mission Statement**

“The Town of Gardnerville provides high quality services based upon community needs in a cost effective and efficient manner. We will strive to protect the community’s quality of life while pro-actively preparing for the future. We will be accessible and fully accountable to our community.

### **Town of Gardnerville Core Values**

1. We are proud of our historical, environmental, and cultural heritage, and will strive to project an improved community awareness.
2. Our community is our number one priority. We will strive to meet the needs of all, while balancing our services to meet community-wide needs.
3. The Town values honesty, integrity and ethics. As community representatives, we strive to treat our staff, customers and suppliers as we would want to be treated.
4. The Town values our employees and strives to foster an atmosphere of teamwork and cooperation.
5. The Town operates as an “open” government which is accessible and fully accountable to our community.
6. The Town is always open to new ideas, and treats all ideas fairly.

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Ryan Clark  
Jody Martin  
Steve Thompson  
Craig Tuthill

# Town Manager's Message

Each year the Town of Gardnerville prepares a brief report sharing some of the highlights and accomplishments of your local Town government as we serve you-the resident, property owner, and/or business owner here in the Gardnerville community. As a community and nation we have, and are continuing to, face the toughest economic times in history. The Town is not immune to the downturn, and your elected Town Board continues to share a collective philosophy of providing the best possible services and infrastructure care within available budget resources.

The honor and privilege to serve the community is shared by the entire Town organization. Be assured that you have a forward-thinking Town Board who has recently examined the Town's vision, based on the community's expectations and desires, and a Town staff that shares an unbridled passion for public service-striving "to leave things better at the end of the day than they were at the beginning".

We are working on many small to large projects and hope they meet your expectations or if you would like additional information on any of the projects contained in this report, please contact us.

Please feel free to give us a call if you have ideas on projects you would like the Town to complete.

On behalf of the Gardnerville Town Board and staff, our sincerest thanks for 2010 and best wishes for 2011.

Sincerely,

*Tom Dallaire*  
Gardnerville Town Manager



## Administration

Town Administration provides overall support for Town operations and serves as point in ensuring the Town Board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, and public communications.

- Town Board Members Tom Cook and Jerry Smith attended their last meeting in December. We thank them for their dedication to the Town. We will miss them. Tom Cook served on the Board from 1994 to 2010 and Jerry Smith from 1999 to 2010.
- After 10 years of working to make the Town Board's visions become a reality, Town Manager Jim Park departed the Town of Gardnerville in April and moved to Indiana. We thank him for all his hard work and wish him the best.
- We will be welcoming Ken Miller & Linda Slater to the Board in January 2011 and look forward to working with them for the next four years.
- The Town Policies and Procedures Manual was updated to reflect changes and additions to Town Board policy and is now available on CD upon request.
- Staff remodeled the admin office making more room for storage and employees.
- The Town website was updated monthly by staff throughout the year.
- Staff continues to work on the Hellwinkel acquisition for the expansion of the Martin Slough trail system, from Chichester ponds to Toler Lane
- Staff continues to update security procedures in the office.
- New County claims software was implemented. Admin staff has been working on familiarizing themselves with the software and working with County staff in streamlining the changeover. We were one of the first five departments in the County to work with this software.
- The manager participated in Leadership Douglas County, attended POWER to be a Certified Public Officer and is also working on the Certified Flood Manager requirements



*MOVIES IN THE PARK - BOLT*

## Parks and Recreation

The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for Town activities.

- Received the "Tree City USA" recognition for the eighth consecutive year.
- The fifth season of Movies in the Park continued with four great movies (Zathura, Indiana Jones & the Last Crusade, North by Northwest and Bolt) for residents to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses. We appreciate their support.
- 4th Annual "Red, White, and Blue" 4th of July celebration at Heritage Park featured a flyover by a C130 aircraft from the Nevada Air National Guard.
- Working on the Trail System with Minden and Douglas County from Highway 395 & Muller (by MGSD) to Lampe Park.
- Other annual events held at Heritage Park included Blankets, Burgers & Brews, Valley Cruiser's annual Rockathon Car Show co-sponsored by the Gardnerville Town Board, the Sertoma Club's annual Oktoberfest and the Carson Valley Christmas Kickoff, which was the largest crowd we've had to date.
- Assist Main Street Gardnerville in watering of plants and helping with other Main Street events.
- Received grant funds from NDF to create habitat for wildlife around Martin Slough trails.



*CARSON VALLEY*

*CHRISTMAS KICKOFF*

*2010*



*HUSSMAN OVERLAY*



*BANNER CROSSING*

## Public Works

The Public Works Department maintains 40 lane miles of local streets, maintains the Town's storm drain conveyances, controls weeds within the public right of way, provides snow and ice control measures in inclement weather, and all other maintenance associated with the street network. Review of development projects and design of road maintenance and repair projects is provided through the Town's professional civil engineer.

- Virginia Ranch Road and sections of Hussman, Mill, and High School were overlaid. Patch paving was completed on Chichester, West Aylesbury Court, Windsor Court and Marion Russell bulbs.
- Street trees were installed on Cemetery Lane and rock mulching was added.
- The annual street sealing was performed on portions of Ezell, Brooke, Chichester, Harvest, Guinness, Crestmore, High School, Mill Street, Hussman, Meadow Court and various alleys in Arbor Gardens.
- Banner poles across Highway 395 at Eddy Street have been providing advertising for community events for a year now. We have also utilized the crossing for the second year to hang Christmas decorations during the holiday season.
- Work continued on the Pinenut watershed hydrology project with the goal of having accurately updated maps ready for submittal to Douglas County in early 2011.
- Staff completed the first reports for the State engineer concerning surface water usage and beneficial use of donated water rights received for the Martin Slough Nature Park area. The weirs were installed and in early spring 2011 water loggers will be installed.
- Work continues on the Hellwinkel project with the master plan amendment, zone change and boundary line adjustment which was submitted to the County for review. We are working on a new appraisal to account for the floodway that FEMA approved September 30, 2010 along the Martin Slough ditch. The project lost Q1 funding and we are actively working with Q1 to come up with alternative funding for the property.

- Working collaboratively with Douglas County and the Town of Minden for a Martin Slough ditch trail from Highway 395 to Lampe Park
- Annual in-house maintenance work also included weed control, traffic sign replacements, snow and ice control operations, and cleaning of above ground storm drain conveyances.

## Health and Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

- Major route changes have been implemented in an effort to streamline time and to cut fuel usage.
- The Green Waste program has been put on hold for the winter to help with fuel costs and free up maintenance staff's time for other projects within the Town.



*MARTIN SLOUGH WEIR*

## Main Street Gardnerville Program

The Main Street Gardnerville program has been up and running since 2008. The Main Street Gardnerville District represents more than 200 parcels and nearly 200 businesses.

During the past year, Main Street is proud to have accomplished the following:

- Membership Increased to Over 55 Businesses and Individuals
- 2,025 Plus Volunteer Hours Completed Representing in Excess of \$40,500
- Database Members Increased to 700 and our Facebook Page has 1000 Fans
- Three Grants Awarded to MSG
  - ✓ Rural Business Enterprise Grant from USDA Rural Development for \$2500, with an in-kind match of \$1000, for website upgrade and business directory development.
  - ✓ NCOT Grant - “Way-finding Signage” in the amount of \$1600, with a \$400 in-kind match.
  - ✓ NCOT Grant - “Brochure Stand” in the amount of \$650, with a \$100 in-kind match, for the construction of the kiosk.
- Main Street Beautification
  - ✓ The MSG hanging flower basket program increased to 58 baskets through community sponsorships. Baskets were grown through partnerships with Douglas High School and China Spring Youth Camp and Aurora Pines Facility.
  - ✓ The flower program also involved 60 Adopt-a-Pots. Businesses within the district adopted pots and placed these pots outside their entryways during the spring and summer.
  - ✓ The Douglas High School JROTC program assisted projects on the JROTC/MSG work day, through Adopt-a-Pot pick-ups and clean-up projects within the district.
  - ✓ Cross Street Banner, Community Information Kiosk and Eddy Street Planter projects completed.
  - ✓ Five decorative metal benches were sponsored by individuals and businesses and placed along the MSG corridor.
- Eight Civic Events Sponsored to Increase Understanding and Support of Main Street Businesses
  - ✓ February: “Let’s Wine about Winter” – Wine and Chocolate Walk
  - ✓ May through September: “Thirsty Third Thursday” – Wine Walks
  - ✓ July: “Burgers, Blankets and Brews” – Family Event at Heritage Park
  - ✓ November-December: “Merry Main Street” which includes several retail events/promotions.
- Main Street Program and the Program Manager Selected as One of 12 Champions of the Douglas County Economic Vitality Plan
- MSG Strategic Plan Updated and Published



*THIRSTY THIRD THURSDAY WINE WALK - 2010*



*KIOSK - EDDY/HWY 395*